

Sacramento Metropolitan Red Light Photo Enforcement Program

INSTRUCTIONS

IF YOU WERE NOT THE DRIVER

- 1. Fill out the Affidavit of Non-Liability below to the best of your ability. If the driver is not known, write "UNKNOWN" on the NAME line.
2. Return the Affidavit of Non-Liability to the Sacramento Metropolitan Red Light Camera office at:
Sacramento Metropolitan Red Light Camera Program
2101 Hurley Way
Sacramento, CA 95825
916-876-6643
3. Upon receipt, the Red Light Camera Program will review your Affidavit of Non-Liability then submit a Request for Dismissal to the Carol Miller Justice Center (The Court).
4. You will be contacted by mail if a Request for Dismissal IS NOT submitted.
5. You may contact the Red Light Camera Program office 14 days after you return the Affidavit of Non-Liability to confirm receipt and status.
6. You should contact the Carol Miller Justice Center 30 days after returning the Affidavit of Non-Liability to confirm acceptance of the Request for Dismissal.
7. If the court rejects the Request for Dismissal, you will need to contact the Carol Miller Justice Center for further directions.

DO NOT PAY THE FINE, ARRANGE TRAFFIC SCHOOL OR SET A COURT TRIAL IF YOU ARE NOT THE DRIVER. Follow the above directions or contact the Red Light Camera Detail office at 916-876-6643, if you have any questions.

IF YOU ARE THE DRIVER

- 1. You are encouraged to view the video and photos of this violation prior to your court appearance date. You may view your video and photos online at PHOTONOTICE.com. Using city code SCMTCA, follow the website directions. If you have difficulty viewing the video or photos, contact the Sacramento Metropolitan Red Light Photo Enforcement Program at 916-876-6643 for assistance.
2. You will also need to contact the Carol Miller Justice Center to resolve your citation on/before \_\_\_\_\_ and:
a. Pay the fine (contact Carol Miller Justice Center for proper amount), OR
b. Request traffic school, OR
c. Contest the citation and request a court trial date.
d. The court is located at: 301 Bicentennial Cir., Sacramento, CA 95826, ph. 916-875-7800

You may receive a courtesy notice from the court with similar information. If you do not receive a courtesy notice, you must still appear in court ON OR BEFORE \_\_\_\_\_. If you do not respond, the Department of Motor Vehicles (DMV) may suspend your license, your money penalties may increase, and/or the DMV may refuse to renew your driver's license.

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Tear Here

Tear Here

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IDENTIFY NEW DRIVER - IF YOU WERE NOT THE DRIVER

Citation #: \_\_\_\_\_

Name: \_\_\_\_\_

CHECK ONE: [ ] I sold the vehicle prior to the violation date to the person named below

[ ] The person named below was the driver of the vehicle

Print Actual Driver/New Owner's Name: \_\_\_\_\_

Driver's License / ID No: \_\_\_\_\_

Address: \_\_\_\_\_

Issued in the State Of: \_\_\_\_\_

City, State, ZIP Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_ Hair: \_\_\_\_\_ Eyes: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

DECLARATION
I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Your Phone Number: ( ) \_\_\_\_\_ - \_\_\_\_\_ Date: \_\_\_\_\_